

www.WorldHairSystem.com

## Exchange Form

Only the following merchandise can be exchanged:

- Accessories (tools included).
- Hair all textures: Pre-tipped, Hand Tied, Bulk, Machine Weft, and Skin Weft Hair.

Call, E-mail or fax us to request an RA-number, which must be included in this Form as well as on the front of the package you are returning. If the RA-number is not provided on both your package and this Form your package might be refused.

Return packages with our exchange form filled out completely including the RA-number must be received by us, freight prepaid by you, within seven (7) days from the day you received the package with your order.

In order to process your Exchange this Form must be filled out completely and legibly. Please print or type!

Name: \_\_\_\_\_

Salon: \_\_\_\_\_

Address (the address we shipped to): \_\_\_\_\_

\_\_\_\_\_

City, State, Country, and Zip-code: \_\_\_\_\_

\_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Number # of original Invoice: \_\_\_\_\_

Describe Reason for Return: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Information about Exchange Order:

What Merchandise or Hair do you want in exchange?

Name of Item: \_\_\_\_\_

Also fill out the following if you Exchange Bohyme Hair:

Machine Weft: \_\_\_\_\_ or, Hand Tied Weft \_\_\_\_\_ or,

Tipped Hair: \_\_\_\_\_ Texture: \_\_\_\_\_

Color #: \_\_\_\_\_ Length: \_\_\_\_\_

Note! We do not refund Shipping or Handling!

Price on Invoice for Merchandise you want to Exchange: \$ \_\_\_\_\_

Price on Merchandise you want in Exchange: Shipping Cost (if new shipping from us to you):

Total Cost

\$ \_\_\_\_\_ \$ \_\_\_\_\_

\$ (-/+) \_\_\_\_\_

If the Item you want in Exchange is of less value than the one you are returning, we will deduct that amount on your next order. Remember to make a note in your next order.

If the Total Cost is higher we will need following information in order to process your new Order of Exchange.

Underline what type of card you want to use:

Visa, MasterCard, Discovery, Cashiers Check, Money Order

Credit Card #: \_\_\_\_\_ Exp. Date: M: \_\_\_\_\_ /D \_\_\_\_\_ /Y \_\_\_\_\_

Signature (Type or Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: M: \_\_\_\_\_ /D \_\_\_\_\_ /Y \_\_\_\_\_